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# REDISTRICTING STEERING COMMITTEE MEETING

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## MINUTES OF MEETING

February 8, 2011  
2 p.m.

County Executive Office  
4080 Lemon Street, 4<sup>th</sup> Floor  
Conference Room C

### Members Present:

Michelle DeArmond	4 <sup>th</sup> District
John Field	2 <sup>nd</sup> District
Robin Hastings	5 <sup>th</sup> District
Verne Lauritzen	3 <sup>rd</sup> District
Jay Orr	Executive Office (Co-Chair)
Dave Stahovich	1 <sup>st</sup> District
Larry Ward	Assessor-Clerk Recorder (Chair)

### Staff and Guests Present:

Olivia Barnes	3 <sup>rd</sup> District
Amalia Deaztlan	Deaztlan Consulting
Tizoc Deaztlan	Deaztlan Consulting
Dean Deines	Executive Office
David Huff	County Counsel
George Johnson	TLMA
Damian Laning	TLMA
JiHong McDermott	TLMA
Tom Mullen II	TLMA
Daryl Terrell	Resident
Curtis Wright	Best, Best & Krieger
Donna Katchadoorian	Executive Office

**1. CALL TO ORDER:**

The Redistricting Steering Committee Meeting was called to order at 2:05 p.m. The roll call was conducted by Donna Katchadoorian.

**2. APPROVAL OF MINUTES FOR DECEMBER 14, 2010:**

**MOTION: Verne Lauritzen moved to approve the December 14, 2010 minutes as stated.**

**Seconded by: John Field**

**Motion approved unanimously**

**3. REDISTRICTING WEBSITE PRESENTATION:**

Tom Mullen presented an overview of the new redistricting website. The website has not yet been published. The website will include the following information: The past/current minutes and agendas, important calendar dates, FAQ's, links concerning the Election's Code Voting Rights Act, and a link to the U.S. Census Bureau. In addition, the website will also include supervisorial district maps for each district, public notices, and a section for the public to distribute information to the committee for consideration. The web address is available at <http://www.rivcoredistriicting.org/> and will be officially launched around the first couple of weeks in March. Tom reported that the census will be releasing numbers by the end of March.

Tom Mullen mentioned working on developing the analysis tools to introduce the data once the file is received from Caliper. Once the data has been released, Tom will provide a report which will show the actual U.S. Census data changes from 2000 to 2010.

Robin Hastings pointed out that the website is a great communication tool for receiving and sharing information. Robin suggested that David Huff provide a legal timeline when items are due.

Michelle DeArmond questioned how Tom planned on getting the word out to the media and the public?

Tom Mullen indicated that he would be working with Ray Smith, the Public Information Officer, to coordinate the announcements for the press release.

Chairman Larry Ward explained that there are specific timelines that need to be addressed and included on the website. The following original timeline provided by the Executive Office should be included on the website:

April – July 2011

- Develop proposed Redistricting Plans, and accept plans from the public.
- Once plans are developed and accepted, the Redistricting Steering Committee will begin to evaluate all plans.
- The Executive Office to provide status reports to the Board of Supervisors.

July – August 2011

- Continue to provide status reports to the Board of Supervisors.
- The preferred plans would be brought forward and would be selected.
- The Board of Supervisors would hold a public hearing to consider any proposal to adjust the boundaries of a district.
- At the second public hearing, the Board of Supervisors would be asked to:
  - Approve a preferred redistricting plan.
  - Direct Survey to create the appropriate legal description.
  - Adopt the appropriate ordinance.
- A final public hearing will need to take place. It cannot occur any later than the last week in October in order to meet the deadline of November 1, 2011.

David Huff noted that the Board of Supervisors will need to take final action on the plan prior to November 1. At least two board hearings are required and a minimum of two public hearings are necessary before the board can officially adopt the ordinance that contains the legal description of the boundaries for each district.

Dave Stahovich suggested that the committee check with the Clerk of the Board and see what potential public hearing dates are available and start with the November date and work backwards. After the data starts coming in then the hearing dates can be set.

Dean Deines reminded the committee that Supervisor Ashley is the liaison of this committee and Dean will brief him on the website and ask for his input as to available hearing dates.

#### **4. OTHER BUSINESS:**

Chairman Larry Ward mentioned at the last meeting Verne Lauritzen moved to accept the criteria as the legal guide to redistricting. The motion was later withdrawn. John Field suggested that the committee adopt the criteria in February. Items for consideration are: population, equalization, boundaries, and the One Person One Vote Rule. Also taking into consideration are topography, cohesiveness, integrity, and the compactness of territory.

David Huff noted that these are guidelines that the Board of Supervisors will be required to consider before adopting the plan. David Huff clarified that the committee needs to be aware of the criteria, but the committee is not required to adopt the legal criteria. No action was taken.

#### **5. PUBLIC COMMENT FOR ITEMS NOT LISTED ON THE AGENDA:**

Amalia Deaztlan mentioned working for the Census Bureau in the Counties of Riverside and San Bernardino. Amalia informed the committee that public meetings should be properly noticed by the media. She indicated that Riverside and San Bernardino Counties have a large Latino population and questioned whether the new website would be available in Spanish?

Tom Mullen mentioned that a Spanish website had not been discussed.

Daryl Tarrell, a local resident, suggested that the public hearings be held in each supervisorial district. Daryl recommended the committee consider holding town hall outreach meetings.

Chairman Larry Ward noted that this committee has an advisory role. Recommendations are presented to the board and the board decides to either accept or reject those decisions. Both suggestions would be presented to the supervisor.

**6. ADJOURNMENT:**

The Committee decided to cancel the regularly scheduled Redistricting Steering Committee Meeting on Tuesday, March 8, 2011 and schedule a "Special" Redistricting Steering Committee Meeting to be held on Tuesday, March 15, 2011 at 2 p.m.